

~~CONFIDENTIAL~~

Training ² 3-9571

APR 24 1968

MEMORANDUM FOR: Director of Security
General Counsel
Comptroller
Assistant Director (Personnel)
Auditor-in-Chief
Chief of Logistics
Chief, Medical Staff
Chief, General Services Office

SECRET **Basic Intelligence Course**

25X1A

1. Regulation [redacted] establishes the requirement that all new professional personnel entering on duty in the Deputy Director (Administration) organization must undergo a Basic Intelligence Course of six weeks duration. The Office of Training had developed a tentative training syllabus covering the course in which Deputy Director (Administration) personnel will be enrolled. The course plan is divided into two parts--the first portion is a duplicate of the three-week Basic Intelligence Course which has already been given to Deputy Director (Plans) personnel and the second part is a new course which provides for an additional three weeks of material presented for Deputy Director (Administration) employees.

2. The Assistant Deputy Director (Administration) has asked me to forward the attached outline of course content proposed by the Office of Training. It is his request that you comment on this material, particularly with respect to elements of the course which pertain to the responsibilities of your office. Additional observations pertaining to the effectiveness of arrangement and related items will be welcomed. It will be necessary for you to reply not later than the close of business 1 May 1953.

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Special Assistant
to the DD/A

1 Add - Course Content

SA/DDA:DCK:jeb

cc: DD/A chrono

subject "Training, Career and Programs" (10/1/64)

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☐ Registered _____
Class: Elementary School
Auth: Ed. Sec.
Date: 27 NOV 1978 By: [Signature]

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